

Face-to-Face Interactive Session Accommodation Policy

CASB is temporarily relaxing its policy regarding attendance at face-to-face interactive sessions. Students encountering circumstances that prevent attendance at face-to-face interactive sessions will be allowed to write the evaluation and, if successful, continue to the next module.

The procedures for the temporary policy are as follows:

- Students who miss the face-to-face interactive session due to extenuating circumstances must request an accommodation and submit all necessary documentation to accommodations@casb.com. The Director, Delivery Services, in accordance with current policy, will review the submission and decide whether to approve the request.
- In order to be granted credit for the module, the student will be directed to either attend the next available face-to-face interactive session or to complete an alternate assignment; this decision will be made by the Director of Learning.

If you have any questions regarding this policy, please email accommodations@casb.com.

If an emergency occurs outside of regular office hours (8:30 am to 4:30 pm Mountain Time, Monday to Friday), please contact Susan Deleau, Director of Learning at deleau@casb.com.

March 3, 2010